

Annual Review Process for Approved Governance Policies, Standards, and Procedures

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Public Safety Interoperable
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Annual Review Process



- The annual review cycle ensures each document is kept up to date and stakeholders have an opportunity to request changes and provide input.
- Each quarter, a set of PSPs will be presented for internal review, workgroup review and public comment.
- The results of the review will be presented to the PSCC or SIEC, as appropriate, to determine if revisions are needed.
 - If no revisions are needed then the last reviewed date will be updated and the document posted to the website. The original effective date will remain the same.
 - If revisions are needed, appropriate drafts will be reviewed & presented for approval. The last reviewed date and effective date will be updated.

Governance PSPs Review Process



- Governance PSPs:
 - Public Safety Communications Advisory Commission (PSCC) - Operating Principles Document
 - Statewide Interoperability Executive Committee (SIEC) Operating Principles
- Each document will be reviewed for:
 - Content Updates
 - Conformance with:
 - » SCIP Initiatives
 - » Other more recent PSPs
 - » National Emergency Communications Plan (NECP)
 - » National Incident Management System – Incident Command System (NIMS-ICS) Principles
 - » Guidance from agencies such as Office of Emergency Communications (OEC), Arizona Department of Homeland Security (AZDOHS), Department of Public Safety (DPS), Arizona Division of Emergency Management (ADEM), etc.
 - Technical corrections, broken links, format, etc.

2014 Governance Review Cycle



- Early January: Internal review of PSPs:
 - No changes identified for the core content.
 - All Governance PSPs require some conversion to the [new template](#) and require minor additional content:
 - » Introduction
 - » Background
 - » Purpose
 - » Scope
 - » Definitions
 - » References
 - » Administration
 - » Document Terminology
- January 15: Email sent to all stakeholders requesting [feedback on 2014 Annual Review of Governance PSPs](#)
- January 21: SIEC Meeting - Presentation and request for feedback
- January 30: Comments on Governance PSPs due to PSIC Office

2014 Governance Review Cycle (cont.)



- Early February: Draft revisions of all Governance PSPs will be sent to interested parties email list and posted on the website
- February 18: PSCC Meeting - Presentation and request for feedback
- Early March: Approval Draft of revised PSPs released
- March 18: SIEC presentation and possible approval of revised SIEC Operating Principles
- April 15: PSCC presentation and possible approval of PSCC Operating Principles



GOVERNANCE PSP REVIEW

PSCC Operating Principles



- The Public Safety communications Advisory Commission (PSCC) is charged with providing recommendations to the Public Safety Interoperable Communications Office on the development of standards based systems that provide interoperability of public safety agencies' communications statewide.

- Link: http://www.azpsic.gov/library/reports/2010/PSCC_Operating_Principles_07202010_FINAL.pdf
- Last approved: July 20, 2010
- No changes identified for the core content.
- Requires some conversion to the [new](#) template and require minor additional content.

Current Document Sections



- Disclaimer
- Definition
- Authority
- Purpose and Functions
- Strategic Initiatives
- Membership
- Appointments
- Meetings & Quorums
- Executive Sessions
- Agendas
- Protocols & Calls to the Public
- Committees and Workgroups
- Expenses
- Conflicts of Interest
- PSIC Actions
- Consultation with Arizona Department of Public Safety (DPS)
- Reporting

Discussion / Questions



- Planned Updates:
 - Apply standard style for referencing statutes
 - Streamline Strategic Initiatives section
 - Enhance meeting notice information
 - Clarify Executive Session information
- Any additional changes, additions, concerns, or comments?

SIEC Operating Principles



- The Statewide Interoperability Executive Committee (SIEC or Committee) is a standing committee of the Public Safety Communications Advisory Commission (PSCC).
- The SIEC is an advisory committee that advises the PSCC on technical and operational communication interoperability matters.
- The SIEC also holds authority over 700 MHz, VHF, and UHF interoperability frequencies in Arizona.
 - Link: http://www.azpsic.gov/library/reports/2010/SIEC_Operating_Principles_05182010_FINAL.pdf
 - Last approved: May 18, 2010
 - No changes identified for the core content.
 - Requires some conversion to the [new](#) template and require minor additional content.

Current Document Sections



- Disclaimer
- Definitions
- Statewide Interoperability Executive Committee (SIEC)
- Members
- Meetings
- Agendas
- Protocols & Call to the Public
- Workproducts
- Workgroups

Discussion / Questions



- Planned Updates:
 - Apply standard style for referencing statutes
 - Enhance meeting notice information
 - Adding in Executive Session information
 - Adding in Conflicts of Interest information
- Any additional changes, additions, concerns, or comments?

Current Document Sections



- Authority
- Purpose and Functions
- Strategic Initiatives
- Membership
- Appointments
- Meetings & Quorums
- Executive Sessions
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Additional Changes



- Additional changes to the document include:
 - Spelling and grammar corrections
 - Added new definitions section
 - Added new reference section
 - Changed format to comply with new standardized PSP Style Template
- Any additional changes, additions, concerns, or comments?

Next Steps



- Comments on Governance PSPs due to PSIC Office by January 30.
- Draft revisions of all Governance PSPs will be released in early February for additional comment.
- Approval Drafts of revised PSPs will be released in early March for possible approval at next SIEC meeting.



Thank You!

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